

Return to: Union County Planning Commission  
 Union County Government Center  
 155 North 15 Street  
 Lewisburg, PA 17837  
 Phone 570 524-3840  
 Fax 570 524-3850

## UNION COUNTY APPLICATION FOR SUBDIVISION OR LAND DEVELOPMENT

**SUBJECT:** Request for review of a Subdivision or Land Development under the Union County Subdivision and Land Development Ordinance. This Application must be completed by the Applicant, and submitted to the above address, along with a minimum of twelve (12) sets of plans, accompanying documents, and the required fee (see reverse side).

**TO BE COMPLETED BY STAFF**

DATE OF SUBMISSION: \_\_\_\_\_

REQUIRED FEE: \_\_\_\_\_

NUMBER OF PLANS SUBMITTED: \_\_\_\_\_

**TO BE COMPLETED BY APPLICANT**

Development Name (if applicable): \_\_\_\_\_ Location: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone : \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone : \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Architect/Engineer/Surveyor Name: \_\_\_\_\_ Phone : \_\_\_\_\_

Architect/Engineer/Surveyor Address: \_\_\_\_\_

<p><b>TYPE OF REVIEW REQUESTED</b></p> <p><input type="checkbox"/> Unofficial Sketch  <input type="checkbox"/> Preliminary  <input type="checkbox"/> Final</p>	<p><b>TYPE OF PLAN</b></p> <p><input type="checkbox"/> Minor Subdivision– 5 lots or less  <input type="checkbox"/> Major Subdivision  <input type="checkbox"/> Add-on Subdivision  <input type="checkbox"/> Land Development</p>	<p>Tax Parcel(s): # _____          # _____          # _____</p> <p>Zoning District: _____</p>
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<p><b>PLAN INFORMATION</b></p> <p>Total Area (gross acres): _____</p> <p>Acreage of Residual: _____</p> <p>Ownership of Roads:  <input type="checkbox"/> Public <input type="checkbox"/> Private</p> <p>Located in Floodway or Floodplain:  <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Erosion/Sedimentation Control Plan:  <input type="checkbox"/> Submitted <input type="checkbox"/> Not applicable</p>	<p><b>PROPOSED LAND USE / # OF LOTS</b></p> <p><input type="checkbox"/> Agriculture _____  <input type="checkbox"/> Single Family _____  <input type="checkbox"/> Townhouses _____  <input type="checkbox"/> Twin Units _____  <input type="checkbox"/> Apartments _____  <input type="checkbox"/> Mobile Homes _____  <input type="checkbox"/> Commercial _____  <input type="checkbox"/> Industrial _____  <input type="checkbox"/> Institutional _____  <input type="checkbox"/> Other _____</p>	<p><b>PROPOSED UTILITIES</b>          (check appropriate boxes)</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><i>Water</i></td> <td style="text-align: center;"><i>Sewer</i></td> </tr> <tr> <td>Public/Community</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>On-site</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>No new sewage disposal or water supply proposed <input type="checkbox"/></p>		<i>Water</i>	<i>Sewer</i>	Public/Community	<input type="checkbox"/>	<input type="checkbox"/>	On-site	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Water</i>	<i>Sewer</i>									
Public/Community	<input type="checkbox"/>	<input type="checkbox"/>									
On-site	<input type="checkbox"/>	<input type="checkbox"/>									

**PREVIOUS SUBDIVISIONS**  
 Date(s) of previous subdivision(s), if applicable, and number of lots:  
 \_\_\_\_\_

The term "lot" as defined in the Union County Subdivision and Land Development Ordinance includes a parcel, tract or area of land established by a plat or otherwise as permitted by law and to be used, developed or build upon as a unit.

I, or we, acknowledge that all the information provided in this Application and in the Plan and documents are true and factual. I, or we, understand that false statements herein are made subject to the penalties of 18 PA. CS—Section 4904, relating to unsworn falsification to authorities, and I or we, shall comply with all ordinances of Union County as they apply.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FEE SCHEDULE**

The following fees shall apply to each land subdivision or land development submitted to the Union County Planning Commission for review.

<b>SKETCH PLAN:</b> No Charge		
<b>SUBDIVISION PLANS:</b>	<b><u>Base Fee</u></b>	<b><u>Fees for each Lot or Unit</u></b>
Minor Subdivisions (less than 5 lots)	\$125.00	Plus \$10.00 /lot/unit (whichever is greater)
Major Subdivisions (greater than 5 lots)	\$300.00	Plus \$10.00 /lot/unit (whichever is greater)
Add-on Subdivisions	\$100.00	Plus \$10.00 /“add-on lot”
<b>LAND DEVELOPMENT PLANS:</b>	<b><u>Base Fee</u></b>	<b><u>Fees for each Lot or Unit</u></b>
Minor Land Development*	\$125.00	Plus \$10.00 /lot/unit (whichever is greater)
Major Land Development*	\$300.00	Plus \$10.00 /lot/unit (whichever is greater)
<b>TIME EXTENSIONS:</b>	1st—No Charge	Subsequent: \$50.00 each
* Minor Land Development is less than 5,000 square feet of impervious coverage with no improvements. All other land developments will be considered Major for purposes of application fees.		

**Checks should be made payable to: County of Union**

**TIME LIMITATIONS:** The County Planning Commission has ninety (90) days within which to review and render a decision on subdivision and land development plans once applications are officially filed in accordance with the Union County Subdivision and Land Development Ordinance. The review period may be extended if requested by the applicant. When the time period has been stopped due to an incomplete application package, incorrect fee or other reasons, the time period will continue from the day in which the application package is deemed complete.

**STAFF USE ONLY**

Date Received by UCPC: \_\_\_\_\_  
 Review Completed By: \_\_\_\_\_  
 Date of Review: \_\_\_\_\_  
 Plan Number: \_\_\_\_\_  
 Municipal Zoning Compliance: \_\_\_\_\_  
 Date Action Taken: \_\_\_\_\_  
 Approved                       Denied  
     ◦ Preliminary  
     ◦ Final

**THIS PLAN HAS BEEN SUBMITTED TO:**

County Conservation District	Date _____
PennDOT	Date _____
DEP	Date _____
Emergency Services	Date _____
County Engineer	Date _____
Other _____	Date _____