



COUNTY of UNION
PENNSYLVANIA

BOARD MEMBERS

Preston R. Boop, Chairman
Jeffrey P. Reber, Vice-Chairman
Stacy A. Richards, Secretary

CHIEF CLERK-ADMINISTRATOR

Susan A. Greene

UNION COUNTY COMMISSIONERS

TUESDAY, OCTOBER 20, 2026

AGENDA

CALL TO ORDER

A. MINUTES

Motion to approve minutes from the Commissioner Board Meeting held on October 6, 2026.

Motion	Second	Vote
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B. GENERAL DISCUSSION

2:15 Union County Prison Board

2:20 Union County Salary Board

C. PUBLIC COMMENT (AGENDA ITEMS)

D. NEW BUSINESS

1. Motion to approve payables ending in the weeks of October 9, 2026 in the amount of \$234,204.83 and October 16, 2026 in the amount of \$61,079.36.

Motion	Second	Vote
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2. Motion to approve the Addendum to the 2026 GovAI Software Solutions contract, for the Email Connect Service between GovAI and Union County, on behalf of the Probation Department, for 2027, in the amount of \$1,500.00.

Motion	Second	Vote
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3. Motion to approve the updated County Policies as presented for:

- 102 - Affirmative Action
- 103 - Equal Employment Opportunity
- 109 - Promotions and Reassignments
- 113 - Background Checks and Pre-Employment Testing
- 202 - Personnel Files
- 212 - Salary Administration
- 214 - HIPAA Privacy Policies
- 304 - Compensatory Time Off Policy
- 311 - Jury Leave/Court Duty
- 313 - Benefits Continuation (COBRA)
- 316 - Health and Major Medical Group Insurance.
- 321 - Retirement Plan
- 323 - Tuition Reimbursement 1-1011cy
- 330 - Electronic Device Policy
- 403 - Pay Periods and Payday
- 519 - PA Whistle blower Law Policy
- 522 - Policy on Violence in the Workplace
- 602 - Family and Medical Leave
- 605 - Military Reserve Training/National Guard Service
- 703 - Sexual Harassment
- 704 - Workplace Harassment
- 708 - Resignation/Voluntary Termination
- 716 - Disciplinary Action
- 718 - Problem Resolution Policy
- 723 - Fraud Prevention and Detection Policy
- 800 - Open Records Policy
- 804 - Credit Card Policy
- 806 Purchasing Procedure Policy

Motion

Second

Vote

4. Motion to approve the Connected Building Service Agreement between Trane U.S. Inc. and Union County for the HVAC Controls at the Union County Government Building, effective January 1, 2027 through December 31, 2028, as presented.

Motion

Second

Vote



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5. Motion to approve the State Food Purchase Program Grant Agreement for State Fiscal Year 2026 through 2027 between Commonwealth of Pennsylvania (“Commonwealth”), acting through the Department of Agriculture and Union County, on behalf of Union County Community Action Agency (CAA), as presented.

Motion

Second

Vote

6. Motion to approve the Application for Burial Expenses of a Deceased Service Person’s Spouse for Dorothy Solomon and Patricia Ciabocchi.

Motion

Second

Vote

7. Motion to approve the Application for Burial Expenses of a Deceased Service Person for Benjamin Thomas.

Motion

Second

Vote

E. OPEN FORUM

F. EXECUTIVE SESSION

G. ADJOURNMENT